

# Application for Qualified Teacher Status

**For teachers trained in Scotland or persons who hold full registration with the  
General Teaching Council for Scotland**

## Guidance notes

### Recognition as a Teacher in Wales

Recognition as a qualified teacher in Wales is governed by The School Teachers' Qualifications (Wales) Regulations 2012 and Qualified Teacher Status (QTS) is an accreditation made to those teachers who meet the professional standards required for employment as a qualified teacher in Wales.

In accordance with the Regulations, all persons who have successfully completed a course of initial teacher education at an educational institution in Scotland or who have full registration status with the General Teaching Council for Scotland (GTCS) can be awarded Qualified Teacher Status (QTS) in Wales.

Legislation also requires all qualified teachers (those with QTS) who wish to undertake the "specified work" of a teacher in maintained schools or non-maintained special schools in Wales to be registered with the EWC before commencing work.

### How to complete this form

Please complete all relevant sections in black ink and BLOCK CAPITALS. Where tick boxes appear, please tick those that apply.

Please complete all relevant fields and sign and date the form where indicated.

If you do **not hold** full registration with the GTCS please forward the completed form to your teacher training institution for endorsement.

If you do hold full registration with the GTCS as a teacher of primary or secondary education please forward the completed form to:

The General Teaching Council for Scotland  
Clerwood House  
96 Clermiston Road  
Edinburgh  
EH12 6UT

Once the form has been endorsed by either of the above named authorising bodies it will be forwarded to us for assessment.

Please note Further Education Lecturers who qualified in or outside of Scotland are not eligible to apply for QTS recognition in Wales.

### What happens next?

As soon as your endorsed QTS application form is returned to us we will assess it against the regulations and will respond to the application within 15 working days from the receipt of a completed application form.

If QTS is awarded we will allocate a teacher reference number to you (if you do not already hold one) and write to you enclosing your QTS certificate. We will also provide you with an application pack in order that you can apply for registration with us.

If QTS is not awarded we will write to you detailing the reasons why and requesting additional information if relevant.

### Induction

From 1<sup>st</sup> September 2003 newly qualified teachers in Wales are required to satisfactorily complete a statutory Induction period. However the following exemptions apply:

- if you qualified as a teacher in Scotland on or before 1<sup>st</sup> April 2003 you will be exempt from the Induction requirement in Wales.
- if you have successfully completed the required probationary period in Scotland and are therefore eligible for full registration with the GTCS you will be exempt from the Induction requirement in Wales. However, in such cases your application must be endorsed by the GTCS.

### Assistance

If you require help completing your application form or have any questions please contact:

The Qualifications and Registration Team  
Education Workforce Council  
9<sup>th</sup> Floor  
Eastgate House  
35-43 Newport Road  
Cardiff  
CF24 0AB

Telephone: 029 2046 0099

E-mail: [registration@ewc.wales](mailto:registration@ewc.wales)

## SECTION A— To be completed by applicant

Please complete all relevant sections in black ink and BLOCK CAPITALS.

Where tick boxes appear, please tick those that apply.

### Part 1 – Personal Details

Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms	Other (please specify)	<input type="text"/>
Forename(s)	<input type="text"/>	Date of Birth	<input type="text"/> D <input type="text"/> D <input type="text"/> M <input type="text"/> M <input type="text"/> Y <input type="text"/> Y
Surname	<input type="text"/>	Contact Telephone number	<input type="text"/>
Previous Surname(s)	<input type="text"/>	Email Address	<input type="text"/>
Home Address	<input type="text"/>	UK National Insurance Number	<input type="text"/>

### Part 2 – Teacher Training Qualification

Title of teaching qualification	<input type="text"/>			
Name of Institution where trained	<input type="text"/>			
Dates of attendance (month & year)	From	<input type="text"/> M <input type="text"/> M <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y	To	<input type="text"/> M <input type="text"/> M <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y
Date of award (month & year)	<input type="text"/> M <input type="text"/> M <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y			
Subject(s) trained to teach	<input type="text"/>			
Age range trained to teach	<input type="text"/>			

### Part 3 – Higher Education Qualification

(only to be completed if your teaching qualification was a postgraduate course)

Title of qualification	<input type="text"/>			
Name of Institution where studied	<input type="text"/>			
Dates of attendance (month & year)	From	<input type="text"/> M <input type="text"/> M <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y	To	<input type="text"/> M <input type="text"/> M <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y
Date of award (month & year)	<input type="text"/> M <input type="text"/> M <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y			
Subject(s) studied	<input type="text"/>			

### Part 4 – Declaration by the applicant

I declare that the information provided is correct and that I have not withheld any material information. I understand that such answers shall be the basis on which my application will be considered.

Signed

Date of signature  D  D  M  M  Y  Y

## Notes for authorising body

Please complete Part B or C, as applicable, to confirm that the information given by the applicant in Section A is correct and that **either**:

- the applicant has successfully completed a teacher training course at an institution in Scotland which allows them to teach in schools in Scotland
- the applicant has full registration with the General Teaching Council for Scotland.

**or**

## SECTION B— To be completed by teacher training institution

I confirm that the details given in Section A of the form are correct and that the applicant has successfully completed a course of training which allows them to teach in schools in Scotland.

Official Stamp

Signed

Name

(block capitals please)

Date of signature

D	D	M	M	Y	Y
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## SECTION C— To be completed by the General Teaching Council for Scotland

I confirm that the details given in Section A of the form are correct and that the applicant is registered with the General Teaching Council for Scotland as a teacher of primary or secondary education.

Official Stamp

Date of Recognition

Date of Registration

Date of signature

D	D	M	M	Y	Y
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Signed

Name

(block capitals please)

Date of Signature

D	D	M	M	Y	Y
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## Return Address

**Please return completed forms to:**

Qualifications and Registration Team  
Education Workforce Council  
9<sup>th</sup> Floor  
Eastgate House  
35-43 Newport Road  
Cardiff  
CF24 0AB



Return the completed form and supporting evidence to:

**The Qualifications and Registration Team**

**Education Workforce Council**

**9<sup>th</sup> Floor**

**Eastgate House**

**35-43 Newport Road**

**Cardiff**

**CF24 0AB**